

WELCOME

You are about to begin an application to the **BFI NETWORK Short Film Fund**.

Please read the guidelines before submitting your application. You can view the guidelines by clicking on the link above.

Please click on the tabs at the top of the page to navigate through the form. If you have any problems you can contact us by clicking on the 'Contact' link above.

To view your in-progress and submitted applications, please click on the 'Account' link above. Your account is linked with the email address that you used to access this form. You can also delete any in progress applications that you do not want to submit.

Before you submit your application, please can you complete our [BFI Equality Monitoring Form](#), which is a requirement of our funding.

Please tick to confirm that you have submitted the BFI Equality Monitoring Form for this project:

No

To start your application, please proceed to the next page.

APPLICANT

Company Name

This should be the name of the company you would like to run the production through and who will hold the rights to the short film.

If you are not using a production company, please list your legal name (i.e. as it appears on your passport).

Company Number (if applicable)

Legal registration number

Please provide a link to your organisation's page on the [Companies House](#) website (if applicable)

Organisation's trading name (if applicable)

CONTACT DETAILS

First Name

Last Name

Job Role/Title

Telephone

Email

Street Address

Town/City

County

Postcode

Will you be the lead producer?

If you have any specific communication needs, please tell us what they are:

Text phone

No

Sign language

No

Other (please specify below)

No

GEOGRAPHICAL LOCATIONS OF TEAM

Please note if you have co-writers, co-directors or co-producers, you can only select one region per role.

Location in which the project's director is based

Please confirm the director's postcode

Location in which the project's producer is based

Location in which the project's writer is based

Once you have completed this section, please proceed to the next page.

TEAM

In this section please briefly detail credits and relevant experience in film or any other medium for your core team members.

Please state whether projects are completed or in development.

If you have co-writers, co-directors or co-producers, please provide their names and CV summaries in the boxes provided.

Name(s) of Producer(s)

CV summary

Name(s) of Writer(s)

CV summary

Writer's agent/agency (if applicable)

Name(s) of Director(s)

CV summary

Director's agent/agency (if applicable)

Once you have completed this section, please proceed to the next page.

PROJECT

Please tell us about your ideas and aspirations for your short film.

Project Title/Working Title

Project Logline

Genre

Tick all that apply

Other (please detail)

Story

Please give us a brief description of your story.

If you want to, you can provide a video answer to this question via a link.

Creative Vision

Why do you want to tell this story?

If you want to, you can provide a video answer to this question via a link.

Director's Statement

This should be written by your director and state the ambitions for the film, how it connects with the director's career aspirations and any specific information you would like to highlight about how the film will be created.

For example you might consider:

- Why do you want to make this film and why now?
- Where does this film sit within your body of work?
- What will you do next? / What are your aspirations beyond this project?

Production Proposal

Please describe the production plans you have at this stage - this might include your intended crew, shooting

plans, any specific challenges you envisage and other relevant information.

Environmental Impact

Tell us here about your plans to make an environmentally responsible film.

How will you work in a way that minimises the contribution of your project to climate change and its impact on the environment?

Please note that you'll be required to do a [BAFTA albert carbon footprint calculation](#) for your film, pre- and – post production.

Is your project an adaptation of existing material?

i.e. is it based on the work of someone who is *not* the writer of the short film script

If you would like to receive feedback on your project, in the event that your application for funding is unsuccessful, please tick this box.

No

Feedback is given in the spirit of constructive comment and owing to the high level of applications we receive we will not be able to enter into dialogue about the project and its further development.

PREVIOUS APPLICATIONS

If you have previously applied to the BFI NETWORK Short Film Fund for this project, please tick this box.

No

If yes, please detail the changes to the project since your previous application.

Have you previously submitted a funding application for this project (which has been approved or declined) to any of the following BFI partners? Please tick all that apply.

This is to enable us to understand your project progress to date.

If you are a graduate of the BFI Film Academy, please tick this box

No

How did you hear about BFI NETWORK funding?

Please provide any further details here

OTHER PROJECTS

Do you or any of your team have another application or live project with any BFI Fund at present?

If so, please select the fund.

What is the title/working title of your application or live project?

What is the status of your live project?

Once you have completed this section, please proceed to the next page.

BFI DIVERSITY STANDARDS

At BFI NETWORK, we are committed to increasing the diversity of the film industry and bringing under-represented voices to the screen.

In this section, please briefly outline how your project will engage with the aims of the [BFI Diversity Standards](#).

We expect you to engage with at least two of the four standards below. If leaving one or two sections blank, please write N/A in the box.

You can provide responses in a bullet list format.

STANDARD A: ON-SCREEN REPRESENTATION, THEMES AND NARRATIVES

STANDARD B: CREATIVE LEADERSHIP AND PROJECT TEAM

You are not being asked to identify individuals by name.

STANDARD C: INDUSTRY ACCESS AND OPPORTUNITIES

You are not being asked to identify individuals by name.

STANDARD D: AUDIENCE DEVELOPMENT

Once you have completed this section, please proceed to the next page.

FINANCE

Please provide headline information about your budget here and include the budget itself as an attachment at the end of the application form. You should refer to the Finance section of the Short Film Guidelines to inform the information you provide.

Amount being requested from BFI (£)

Estimated total production budget (£)

Do you have any financial partners/co-funding for your short film at this stage?

If yes, please provide details below using the following format:

Source (the financial partner) / Amount (sterling) / Secured (Yes or No)

If not, please enter 'No' in the box below.

Please note the deadline on our website for securing additional finance (if needed).

If you are applying for access support costs and consequently your request to us exceeds £15,000, please tick this box. Please also provide further detail on these costs on the following question.

No

Please provide any further relevant information about your project budget.

If the cost of your short film exceeds the amount you are requesting from the BFI and you haven't yet secured these funds, please detail your plans for raising these funds here.

Once you have completed this section, please proceed to the next page.

SUPPORTING MATERIALS

Please provide links to examples of previous work from your writer, director and producer.

Where you are providing viewing links (e.g. to short films), please ensure any passwords are provided below.

Alternatively, you can attach examples of previous work at the next section of this form – please provide notes below outlining where you have done this.

Director's previous work

Please provide up to a maximum of 3 links to the director's previous work, along with some brief context as to why you've included each link: i.e. the work is similar in tone to that of the proposed project, or perhaps they learnt something specific on one of the films, or made a mistake they would like to work on in their next film.

This should be the work which you feel is most relevant to supporting this application.

Please note we may not watch every link shared so please place the most relevant work first on the list.

Producer's previous work

Writer's previous work

You can also provide links to, or attach, supporting materials relevant to the project you are applying to us for. If you would rather provide attachments, you can do this at the end of the form. We may contact you during the assessment period to ask for further material and will provide a date by which you will need to supply this to us.

Links to materials relevant to the project
(photographs, audio work, storyboards or artwork that relate to your proposal)

Once you have completed this section, please proceed to the next page.

DECLARATIONS

Diversity Standards

I have completed the Diversity Standards section and I am aware that I may be required to review and resubmit this information.

Please tick to confirm:

No

General Conditions

I have read and agree to abide by the [BFI National Lottery Funding General Conditions](#).

Please tick to confirm:

No

Authorised to Apply

I confirm that I am authorised to make this application and accept a conditional offer. I also have the authority to repay the British Film Institute in the event of the conditions not being met.

Please tick to confirm:

No

Supporting Materials

I have read and understood the British Film Institute's application guidelines. I confirm that the information I have given on this application is true and correct. Any material I have sent to support my application is also true and correct. I will tell you immediately if this information or the supporting material needs to be updated. I am happy for you to provide copies of this form and any supporting material to any person or organisation you wish to consult about my application.

Please tick to confirm:

No

Conflict of Interest

The British Film Institute is required to identify all relevant financial or personal interests that may exist between board members or employees of the BFI and applicants. This is to ensure that measures can be introduced to prevent a conflict of interest arising between those persons assessing the application for the British Film Institute and such applicant. Do you or any of your colleagues on the project have any financial and / or close personal relationship with any Board member or employee of the British Film Institute?

If yes, please give details of the nature of your relationship (e.g. spouse, relative, financial interest):

Data Protection

Part or all of the information you give us will be held on an internal grants management system for the administration of applications and awards. We may also use this information for the evaluation of our Funds. We may provide copies of the information in confidence to further individuals or organisations who are helping us assess applications or monitor funding and also with other companies in the British Film Institute group of

companies. We may use a credit reference agency to validate information you have provided in your application. This is not a credit check and will not affect your ability to receive credit from other organisations. The credit reference agency we use may keep a record of the information, and may disclose the fact that a search of its records was made to its other clients, in order to stop fraud. By submitting this application, you are providing your informed consent (permission) for the BFI to run such an identity verification check, including its access, use and storage. If you have knowingly provided false or inaccurate information to us at any point, we may provide details to fraud prevention agencies. If you are a company this will include the names of the Company Directors at the time of the fraud. You must undertake to inform all Directors, Trustees and Committee members of this notice.

Once you have completed this section, please proceed to the next page.